



SECRETARY OF THE ARMY  
WASHINGTON

05 FEB 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Directive 2019-10 (Army Child, Youth and School Services Space-Available Patrons)

1. References:

a. Department of Defense Instruction 6060.02 (Child Development Programs (CDPs)), August 5, 2014.

b. Army Regulation 608-10 (Child Development Services), 11 May 2017.

2. I remain committed to improving access to child care for Soldiers and their Families. We must address every opportunity to optimize existing capacity and maximize access for priority patrons.

3. This directive establishes policy for the effective management of space-available patrons enrolled in Army child care.

4. Space-available patrons enrolled in Army child care will receive a 30-day notice of termination when their space is needed for a priority 1, 2, or 3 patron (as defined in enclosure 3 of reference 1a) in a child development center or school-age program.

a. New space-available patrons will be informed of the 30-day termination policy, in writing, upon initial registration and during each annual reregistration.

b. Current space-available patrons will be notified in accordance with paragraph 5a.

5. The Commander, U.S. Army Installation Management Command (IMCOM) will take the following actions within 30 days from the date of this directive. The commander will:

a. inform, in writing, all current space-available patrons of the 30-day termination of child care services policy.

b. implement a process to terminate services for space-available patrons in the event a space match occurs between a space-available patron and a higher priority waitlist patron. As part of the process, the commander will:

(1) identify all currently enrolled space-available patrons occupying a space that could be filled by a priority 1, 2, or 3 patron on the waitlist.

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(2) provide a 30-day advance notification of service termination to the space-available patrons.

c. establish a process for addressing requests for exceptions to this policy.

6. Within 60 days of the date of the directive, the Commander, IMCOM will give the Assistant Secretary of the Army (Manpower and Reserve Affairs) a report on the numbers of space-available patrons receiving initial notification and the number of children removed from care.

7. To evaluate its effectiveness, the Commander, IMCOM will provide the following information to the Assistant Secretary of the Army (Manpower and Reserve Affairs) not later than 90 days from the date of this memorandum:

a. The number of space-available Families notified of the space-available termination policy.

b. The number of space-available children replaced with higher priority children.

c. A report on the completion of tasks outlined in paragraph 5.

8. The Assistant Secretary of the Army (Manpower and Reserve Affairs) is the proponent for this policy. The Assistant Chief of Staff for Installation Management will incorporate the provisions of this directive into the next revision of Army Regulation 608-10, which has a target publication date of January 2020. This directive is rescinded upon publication of the revised regulation.



Mark T. Esper

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